



# University of Wales Trinity Saint David Doctor of Business Administration

(Registration No.: 252717)

## Application Information

### A. Application Procedures

1. Please read the brochure carefully before filling in the application form.
2. Please make sure you send **2 sets** of the following documents\* in your submission to the address stated in (H) **on or before 18 October 2019**:
  - Completed and signed application form (A true copy and a photocopy)
  - Copy of certificates and transcripts of completed academic qualifications
  - Curriculum vitae
  - Copy of employment letter
  - Copy of 2 reference letters in support of your application
  - Copy of documents relating to English language qualifications
  - Copy of HK Identity Card
  - Non-refundable application fee HK\$250 (A crossed cheque payable to "The Hong Kong Management Association")

*\*Applicants will be asked to bring along the original copy of the above documents for verification during the induction seminar if they are admitted to the programme.*

### B. Admission Results

1. Admission is at the discretion of the University.
2. Candidates will be notified of their application results by email two weeks before programme commencement.

### C. Tuition Fee<sup>#</sup>

HK\$310,000 (to be collected in 10 instalments)

1<sup>st</sup> – 7<sup>th</sup> instalment: HK\$38,500 each

8<sup>th</sup> instalment: HK\$30,000

9<sup>th</sup> – 10<sup>th</sup> instalment: HK\$5,250 each

### D. Important Dates

Deadline for Application: 18 October 2019  
Programme Induction: 7 December 2019  
Programme Commencement Date: 14 December 2019

### E. Programme Timetable<sup>#</sup>

The 6 taught modules of Part One will be delivered sequentially over 3 semesters in 12 months. Classes of each taught module will be scheduled over 2 weekends. Dissertation of Part Two will normally be completed in 2 years.

## F. Venues<sup>#</sup>

HKMA Management Development Centre  
3/F Tower 2 South Seas Centre  
75 Mody Road, Tsim Sha Tsui, Kowloon

CYMA Charity Fund Management Development Centre  
Shop 2, G/F, Pico Tower,  
66 Gloucester Road, Wanchai, Hong Kong

## G. Application for Recognition of Prior Learning (RPL)

Advanced standing may be granted by the University for applicants holding a relevant postgraduate degree of Master/Doctoral of an approved university. Exemptions will be made on the basis of mapping previously obtained qualifications against the learning outcomes of the Part One modules. Given the importance of research for the doctorate, applicants are unlikely to be exempted from the research modules unless they have studied significant credits of research methods as part of their Master/Doctoral provision. The maximum number of credits that can be exempted is 120 credits in Part One. No exemptions from Part Two of the programme will be granted.

Applicants who wish to apply for RPL must complete the form at <https://www.uwtsd.ac.uk/media/uwtsd-website/content-assets/documents/academic-office/aqh-appenances/PL3D-RPCL-Application-Form-for-Collaborative-Partnership-Students-11-2018.docx> together with relevant supporting documents (e.g. transcript, detailed syllabus, assessment requirements and contact hours of the previously studied courses, etc.) and submit to the UWTSDBA Local Secretariat at least one month before the commencement of the programme. Application for RPL submitted after the programme commencement will NOT be considered. The granting of RPL is at the sole discretion of the University.

Applicants are required to pay a non-refundable exemption processing fee of HK\$500 per module when submitting the application for RPL. The exemption fee is HK\$7,000 per module, which is payable upon successful application for exemption. Applicants will be notified of their results by email.

## H. Enquiries

The UWTSDBA Local Secretariat  
The Hong Kong Management Association  
16/F Tower B Southmark  
11 Yip Hing Street, Wong Chuk Hang, Hong Kong

Tel: 2774 8563 (Ms Celeste Wong)

Fax: 2365 1000

Email: [uwtsddbba@hkma.org.hk](mailto:uwtsddbba@hkma.org.hk)

Website: [www.hkma.org.hk/uwdba](http://www.hkma.org.hk/uwdba)

<sup>#</sup> *The Secretariat reserves the right to cancel a programme and/or make alterations in relation to its fees, content, dates, time, venues and other particulars without prior notice.*

It is a matter of discretion for individual employers to recognise any qualification to which these courses may lead.