

BACHELOR OF SCIENCE HONOURS INFORMATION TECHNOLOGY AND BUSINESS INFORMATION SYSTEMS

INFORMATION FOR APPLICANTS

A. Application Procedures

1. Please refer to the brochure and time-table before filling in the Application Form.
2. Return the completed application form, together with a crossed cheque in favour of The Hong Kong Management Association for the Application Fee before the application deadline.
Application fee (non-refundable):
BIS: HK\$250 Please also fill in "Undergraduate Application Form" of Middlesex University.
(Please note that the tuition fee for BIS has been revised to HK\$59,800. For BIS, tuition fee is payable by 3 instalments: 1st & 2nd instalment: HK\$20,000 each instalment; 3rd instalment: HK\$19,800)
3. Please write your FULL NAME and HKID CARD NO. on the back of the cheque. No post-dated cheque will be accepted.
4. Please provide 2 recent photographs, size 2.5 cm x 3.8 cm (1" x 1.5"), for student identity card.
5. The application form must be accompanied by 2 copies of educational qualifications (certificates & transcripts), employment references, HKID card and other supporting documents.
6. A receipt will be issued against payment.

B. Refund of Enrolment Fee

1. Full refund less the non-refundable application fee will be made for written withdrawal requests received by the Course Secretariat prior to 10 September 2018.
2. Full refund less the non-refundable application fee will be made for those applicants whose applications have not been successful.
3. No refund will be made for withdrawals if written requests are received by Course Secretariat after 10 September 2018. Fees paid will be retained for enrolling in the next term.

C. Application Deadline

Monday, 10 September 2018

D. Course Secretariat

Towngas Management Development Centre
The Hong Kong Management Association
16/F Tower B Southmark
11 Yip Hing Street
Wong Chuk Hang
HONG KONG

Tel: 2774 8565 (Ms Lydia Tang)

* It is a matter of discretion for individual employers to recognize any qualification to which this course may lead.